<Gravity Page>: <"Create a", "Add to", or "Revise"> <include Title here>

Owner: <Owners Name>
Collaborators: _____
Date Submitted: <Date submitted>

[How do I use this doc?](#)

Problem

<Define problem statement>

Use cases

Explain the specific problem(s) this idea is trying to solve - and who to follow up with.

<Insert use case received from Idea form, paraphrase for clarity if helpful>	<Owner's name>

Ideas

Briefly describe your proposal in 1-2 sentences - and who to follow up with

<Insert use case received from Idea form, paraphrase for clarity if helpful>	<Owner's name>

Links

Context

Add links here to help understand design needs.

Case studies and articles

Add links here to help drive quality.

Gravity

Add links here to reference related guidance and dependencies.

Guidance

This is the content that will live in Gravity. Perfection isn't real, so don't worry about it. Expect multiple iterations before this becomes official Gravity guidance.

Title

Summary

Needed for all components, this only needs to be a sentence or two about what this thing is.
<Write your summary content here>

Section 1

Craft your outline of important sections using Heading 2.
<Add section content here>

Changelog

Describe each update as either "CHANGE", "ADD", "REMOVE", or "FIX".

Gravity Idea Instructions

Gravity's guidance comes from the community using it. If you think Gravity needs new or changed guidance, please author a new idea. Other people in the Gravity community will see your proposal and may join you to help as a collaborator, and the Gravity team will join in to help you too!

For proposal authors

You rock! We started this document, but here's a checklist to get your ball rolling:

1. Ensure your use case(s) are accurate and helpful.
2. Ensure your ideas are accurate.
3. Add more use cases and ideas if needed.
4. Add links to relevant context and use cases. Your flowcharts and mock-ups are great, outside articles can be illuminating - these references won't be included in the final site documentation.
5. Add content! This is where you describe interactions and include necessary images.
6. Don't worry about perfection! We'll all push it forward.
7. If you have any questions, reach out to gravity@pearson.com or our slack channel.

Making updates

Whenever you wish to notify your collaborators of an update to your proposal, add a new dated section to the changelog at the bottom of this document and then add a bulleted comment. This will automatically notify anyone who has subscribed to updates in the document.

For proposal collaborators

You also rock! Add your use cases, ideas, and guidance content. If you have any comments or suggestions please:

1. Use the "Add comment" feature to propose new entries in Use cases and Ideas tables.
2. Use the "Add comment" and/or "Suggestion mode" features to give feedback and/or propose content for the Guidance section.
3. @ mention relevant people.

Be sure to subscribe to all notifications for this document so that you can stay up to date with changes and discussions. Do this by clicking the Comment icon in the upper right corner, open the Notifications menu, and select "All".